

# Memorandum

**DATE** June 13, 2025

**TO** Roadway Design Division

**FROM** Brandie Neemann, P.E. *Brandie Neemann*  
Roadway Design Engineer

**SUBJECT** Policy Memo – Providing Digital Data for Construction Pre-Letting

Earlier this year, NDOT published its [Digital Project Delivery Implementation Plan](#), outlining a multi-year roadmap to successfully implement Digital Project Delivery. As part of this effort, NDOT conducted a detailed gap assessment. One of the key takeaways from this assessment was the opportunity to more consistently provide digital data we are already producing and to do so earlier in the project life cycle, specifically prior to letting.

The current standard practice is to provide the contractor and district personnel with this information upon request after a project has been awarded. However, for larger construction projects involving significant grading, it has become more common for NDOT to provide digital models during the pre-letting phase. This inconsistency highlights the need to formalize and standardize the timing and availability of digital data delivery across all project types.

Starting with projects letting in October 2025, Roadway Design will begin providing a Basic Digital Package For Information Only (FIO) for all non-maintenance project types. This package will include many of the same digital elements NDOT previously provided post-letting, along with a few additional items, but it will be delivered **prior to letting**. For pavement replacement or wetland mitigation project types, Roadway Design will provide a Detailed Digital Package FIO, which includes the Basic Package plus 3D elements such as 3D linestrings and pavement surfaces. Additional guidance on these packages can be found in the [Standard Operating Procedures for Delivering Models and Digital Data For Information Only on NDOT Projects](#), available on both the [Digital Project Delivery](#) and [Design Consultant Information](#) webpages.

**Questions:**

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