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DEPARTMENT OF TRANSPORTATION

## GUIDANCE TO REQUEST A CHANGE OF STATE FUNCTIONAL CLASSIFICATION TO REMOTE RESIDENTIAL

A County may request the Department of Transportation to reclassify any segment of county road from “Local” to “Remote Residential” for which they have jurisdictional responsibility. Reference Neb. Rev. Stat. 39-2103 and 39-2112.

County officials’ should make a thorough study to determine if the facility qualifies for reclassification and provide the following information.

- A brief narrative of the reason for reclassification.
- One copy of the Boards Resolution requesting reclassification which must include:
  - The road is in a remote area of the county.
  - The road is in a county who’s population density is less than or equal to five per square mile **or** (See map below)
  - The county is of an area that is greater than or equal to 1,000 square miles. (See map below)
  - The road serves as primary access to no more than seven residences (A residence means a structure which serves as a primary residence for more than six months of a calendar year).
- Historical and current average daily traffic counts (If available).
- Map showing the location of the subject road.

Requests involving a county line road or a road intersecting a county line are to be coordinated with the adjacent County. Both Counties must agree either separately or together, to request reclassification and provide appropriate supporting data.

Whenever the number of residences served by the road becomes greater than seven, the County shall promptly reclassify the road to “Local” classification and send documentation to the Department for recording.

Requests for reclassification are to be submitted to:

**Classifications Unit Supervisor – GIS Section  
Business Technology Support Division  
Nebraska Department of Transportation  
1500 Nebraska Parkway – 3<sup>rd</sup> Floor  
Lincoln, NE 68502-5480**

For any additional information, submit questions to:  
<http://www.roads.nebraska.gov/contact-us/>

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